



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held February 1, 2023 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Mayor Joy Petro

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Mayor Joy Petro, Layton
Board Vice-Chair, Mayor Clark Wilkinson, Centerville
Secretary, Mayor Brian Vincent, West Point
Council Member Tim Roper, Clearfield
Mayor Brandon Stanger, Clinton
Commissioner Randy Elliott, Davis County
Commissioner Lorene Kamalu, Davis County
Commissioner Bob Stevenson, Davis County

Member Tony London, Morgan
Mayor Brian Horrocks, North Salt Lake
Mayor Rod Westbroek, South Weber
Council Member Chad Bangerter, Sunset
Council Member Jordan Savage, Syracuse
Council Member James Bruhn, West Bountiful
Council Member Wally Larrabee, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Mayor Brett Anderson, Farmington
Mayor John Pohlman, Fruit Heights

Mayor Tami Tran, Kaysville
Commissioner Mike Newton, Morgan County

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Penny Hobbs, HR Generalist
Preston Lee, Operations Manager
Todd Quinley, Purchasing Manager
Dan Ramos, Safety Superintendent
Jesse Simonsen, Landfill Manager
Chad Staples, MRF Superintendent
Juli McIntosh, Clerk

VISITORS:

Cherie Anderson, Intermountain Regional Landfill
Larry Jenkins, Kirton McConkie

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on January 27, 2023. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on January 27, 2023.

Welcome

Board Chair, Mayor Joy Petro, welcomed board members, staff, and visitors to the meeting.

Minutes Approval

Chairwoman Petro presented minutes of the November 2, 2022 board meeting to the board for approval.

Upon motion duly made and seconded, minutes for the November 2, 2022 board meeting were approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Comment Period

There was no public comment.

Open and Public Meetings Training

Mr. Larry Jenkins conducted Open and Public Meetings training for board members, which is required annually for board members.

He discussed the noticing and structuring of public meetings and of closed meetings, per Utah Code, what constitutes a meeting and what does not, the reasons for holding a closed meeting, electronic meetings, and that a violation of the rules of a meeting may cause any action taken in the meeting to be avoidable.

Financial Report

Mr. Adam Hacker presented the financial report through December 31, 2022 and Disbursement Review for October 1 through December 31, 2022. Checks over \$25,000 represented 68 percent of disbursements and totaled \$2,225,094.83. Disbursements totaled \$3,293,085.61 overall.

Upon motion duly made and seconded, disbursements were approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Director's Update

The District has selected Jacobs Engineering to assist with implementation of the Integrated Waste Management Plan (IWMP), which was approved by the Board in November 2022. Staff intends to move quickly to develop an appropriate scope of work and schedule. Jacobs' approach to this work will include a series of "workshops" as an efficient way to move the work forward. We will be discussing progress and direction during upcoming committee meetings.

There was some discussion about the IWMP and its suggestion that cities franchise hauling, potentially to negotiate a better price. While some board members were in favor of this idea, others voiced their hesitation or opposition due to the loss of control within their city. Mr. Rich said that the District goal is to place a curbside recycling can at every home in the District. Franchising hauling was only one of the several options identified in the IWMP as a way to achieve that goal.

The board also discussed meeting with city mayors, committee members, and city managers to inform them of steps to implementing the IWMP. Board members suggested that Mr. Rich meet with individual cities by attending their work sessions as well as offering other educational options with the intent of giving cities the opportunity to understand the goals of the IWMP.

Board members discussed the many misunderstandings and misconceptions regarding recycling and agreed that a consistent message from the District to its member cities will be very helpful.

Mr. Rich also let board members know that part of implementation of the IWMP will include asking for specific information from each city, including a copy of their current hauling contract and expiration date, and copies of invoices paid to their hauler for services rendered.

The District has selected RRT Design and Construction to assist with planned upgrades to the Material Recovery Facility. The District has a long history of successful projects completed with the assistance of RRT.

The Material Recovery Facility has begun producing an Old Mixed Paper (OMP) product for market. While OMP does not have a high value, it does represent a substantial fraction of the comingled recyclables stream and will improve overall performance of the MRF. This is particularly important while the Devil's Slide cement plant is closed for maintenance as much of the material which goes into engineered fuel can be diverted into the OMP bales. Two test loads of OMP were shipped yesterday.

The District received eight (8) strong proposals for the development of project(s) for the beneficial use of landfill gas when our current contract expires in 2026. We plan to short list the proposal to the highest ranked three or four and then move on to presentations. In addition to the presentations, we plan on visiting a number of operating sites to better understand and evaluate proposals. Following presentations and site visits, we will select the highest ranked offeror and begin contract negotiations. The received proposals contain potential revenue estimates to the District between \$800,000 and \$3,000,000 annually over a 20 year or longer period.

Staff and members of the Board attended WASTECON 2022 in San Diego, California, this past December 5-8, 2022. It was an informative and useful conference and a valuable team building experience.

Committee Meetings were last held on January 24 and 25, 2023. Committee meetings are next scheduled for February 21 and 22, 2023.

Mr. Rich presented a graph representing monthly volumes of primary and secondary waste streams delivered to the District over a 37 month period.

2022 saw an overall decrease in waste of 2.5%. Residential waste decreased four percent while commercial waste was up one percent. Out of District waste increased by five percent. Construction, curbside green waste, and green waste were down 14 percent, 11 percent, and 22 percent respectively.

He also showed a graph representing the total waste delivered to District facilities over the past 11 years along with where the waste is ultimately disposed of. With the closure of the waste-to-energy facility there was a corresponding increase in waste placed in the Davis Landfill. However, transferring waste to a regional landfill over the past two years has significantly decreased the amount of waste going into the Davis Landfill.

With a remaining capacity of approximately 3,935,000 tons at the Davis Landfill the remaining life is approximately 19 years at the current landfill rate. If no waste were being diverted through the Material Recovery and Transfer Facility the remaining life would be less than 13 years.

Resolutions

Chairwoman Petro presented Resolution 23-01, Amending Title 2-Personnel Policies of the District Code. Changes included annual updates and minor corrections, including no longer paying remaining vacation to employees who are terminated with cause and changing annual buyout from scheduled to as needed, once annually.

Upon motion duly made and seconded, Resolution 23-01, Amending Title 2-Personnel Policies of the District Code was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London,

Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairwoman Petro presented Resolution 23-02 Amending Titles 1-Bylaws and 4-Disposal and Fees. Changes to Title 1 included minor edits to waste contract negotiations criteria and changes to Title 4 included a correction to the definition of the Small Load Flat Fee to reflect the rate change implemented in Resolution 22-19.

Upon motion duly made and seconded, Resolution 23-02 Amending Titles 1-Bylaws and 4-Disposal and Fees was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairwoman Petro presented Resolution 23-03 Ratifying a Contract with South Weber City. This agreement with South Weber City allows the District to move culinary water from its current point of delivery at the Material Recovery Facility (MRF) to the Green Waste Recycling Facility at the Davis Landfill where the water will be used to extend the composting season.

Upon motion duly made and seconded, Resolution 23-03 Ratifying a Contract with South Weber City was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairwoman Petro presented Resolution 23-04 Authorizing Executive Director to Execute a Contract with JL Properties. JL Properties owns 65 acres of property north of the MRF on Fairfield Road in the East Gate Business Park. To develop the property a large volume of soil needs to be relocated. We are currently accepting some soil at the landfill for use as daily cover. JL has requested permission to place clean fill on a portion of the 25 acre adjacent parcel that the District owns. The attached contract details conditions under which allowing structural fill to be placed on District property will benefit both the District and JL Properties.

Upon motion duly made and seconded, Resolution 23-04 Authorizing Executive Director to Execute a Contract with JL Properties was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Council Member Tony London, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Stanger, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

General Business

There was no additional business to discuss.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:20 p.m. Voting in favor of said motion was unanimous.



Mayor Joy Petro, Board Chair



Nathan Rich, Executive Director