



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held May 3, 2023 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Mayor Joy Petro

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Mayor Joy Petro, Layton
Board Vice-Chair, Mayor Clark Wilkinson, Centerville
Secretary, Mayor Brian Vincent, West Point
Council Member Tim Roper, Clearfield
Commissioner Randy Elliott, Davis County
Commissioner Lorene Kamalu, Davis County
Commissioner Bob Stevenson, Davis County
Mayor Brett Anderson, Farmington
Mayor John Pohlman, Fruit Heights

Mayor Tami Tran, Kaysville
Member Tony London, Morgan
Commissioner Mike Newton, Morgan County
Mayor Brian Horrocks, North Salt Lake
Mayor Rod Westbroek, South Weber
Council Member Chad Bangerter, Sunset
Council Member James Bruhn, West Bountiful
Council Member Wally Larrabee, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Mayor Brandon Stanger, Clinton

Council Member Jordan Savage, Syracuse

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Penny Hobbs, HR Generalist
Todd Quinley, Purchasing Manager
Dan Ramos, Safety Superintendent
Jesse Simonsen, Landfill Manager
Chad Staples, MRF Superintendent
Juli McIntosh, Clerk

VISITORS:

Larry Jenkins, Kirton McConkie

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on April 28, 2023. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on April 28, 2023.

Welcome

Board Chair, Mayor Joy Petro, welcomed board members, staff, and visitors to the meeting.

Minutes Approval

Chairwoman Petro presented minutes of the February 1, 2023 board meeting to the board for approval.

Upon motion duly made and seconded, minutes for the February 1, 2023 board meeting were approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Comment Period

There was no public comment.

Financial Report

Mr. Adam Hacker presented the financial report through March 31, 2023 and Disbursement Report for January 1 through March 31, 2023. Checks over \$17,000 represented 79 percent of disbursements and totaled \$2,917,692.68. Disbursements totaled \$3,716,300.05 overall.

Upon motion duly made and seconded, disbursements were approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Director's Update

Mr. Rich presented the Director's Update to the Board informing board members that implementation of the new ERP software has begun. Staff, led by Mr. Hacker, has been putting in a lot of hard work to ensure the new system performs well.

Jacobs Engineering has begun work on implementation of the Integrated Waste Management Plan (IWMP) approved by the Board in November 2022. The first round of hauler contact information has been received from cities; additional information will be requested as needed. Mr. Rich said that board members may assist by helping expedite any information requests to cities.

Mr. Rich pointed out several articles of interest on various topics attached to the board mailing. Some of the topics which have the potential to impact the District include Proposed regulation of PFAS by the EPA, the EPA's Renewable Fuel Standard, denial of the Promontory Point Landfill Permit by the State of Utah, and Recycling in Ogden.

At the Material Recovery and Transfer Station, RRT Design and Construction inspected the Material Recovery Facility (MRF) this past April 3-5, 2023 and prepared a report recommending several improvements. Notably, when the MRF is not producing engineered fuel feedstock, only small quantities of mixed fiber are recovered resulting in overall recovery of about 30% of the mixed recyclable stream. As the cement kiln has been severely limiting the amount of engineered fuel they will accept, focus must remain on improving mixed paper recovery for sale to the recycling market. RRT has proposed several changes to the facility which are estimated to increase overall recovery of mixed recyclables from 30 percent to 75 percent. The proposed improvements are anticipated to cost about \$2.5 million. Mr. Rich said that the MRF Improvement Recommendation Report is provided with the Director's Update.

Rawson Development has notified the District of their intention to cease waste hauling services after completing three (3) years of the current five (5) year contract. Mr. Rich is currently negotiating the purchase of equipment from Rawson Development to bring transfer hauling services in-house. Preliminary estimates of costs to perform the work in-house indicate potential savings on the order of \$1,000,000 annually. As the District increases the amount of waste it transfers over the coming years, it will become more important to be able to directly control costs and operations of the hauling function. The four drivers currently employed by Rawson have all indicated a desire to work for Wasatch. We anticipate being able to continue transferring waste with no interruption.

The landfill remains an extremely popular place for locals to spend Saturday. This past Saturday April 29, 2023 we completed 2,165 transactions for a new one-day record. The level of professionalism and hard work of our personnel, both in the scale and operations, is outstanding.

In response to a question, Mr. Rich said that there have been some complaints but overall, they are few.

Construction of the Stage D closure (5.8 acres) and temporary cover (13.7 acres) at the Davis Landfill is currently being completed by Whitaker Construction. The work is anticipated to be finished by mid-June 2023.

The District received eight (8) strong proposals for the development of project(s) for the beneficial use of landfill gas, to begin when our current contract expires in 2026. We have shortlisted two vendors, Ameresco and Waga Energy, and will be visiting operating sites during May 2023. I expect a final decision and the start of contract negotiations in June.

In response to a question, Mr. Rich said that there is a good contingent of staff and board members scheduled to visit the sites suggested by the two potential vendors.

Carbon Credits, which are developed and sold by destroying methane generated by the landfill, are currently trading at around \$10 per ton. Historically we have received between \$0.50 and \$1.25 per ton. The increased pricing should generate around \$700,000 in additional revenue this year.

Mr. Rich directed board members' attention to a chart displaying primary waste streams delivered to District facilities over a 49-month period.

Resolutions

Chairwoman Petro presented Resolution 23-05, Appointing Adam Hacker District Financial Officer.

Commissioner Stevenson said that the District has never had a better financial officer than Mr. Hacker and the Wasatch staff have never been better.

Mayor Wilkinson added, questions posed to Mr. Hacker are always answered promptly and accurately.

Upon motion duly made and seconded, Resolution 23-05, Appointing Adam Hacker District Financial Officer was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairwoman Petro presented Resolution 23-06 Approving Purchase of Equipment from Rawson Development Inc. This resolution authorizes the Executive Director to negotiate and execute a purchase agreement with Rawson Development for the purchase of five (5) over the road trucks and twelve (12) sets of double trailers for the hauling of municipal solid waste from the Davis Material Recovery and Transfer Facility to a regional landfill for disposal. The agreement also resolves Rawson Development's breach of the five (5) year Master Transportation Serviced Agreement executed in May 2020. Resolution 23-06 also increases the Fiscal Year 2023 Capital Budget by \$1,350,000 for the purchase of said equipment.

Mr. Rich reiterated that the District expects to save approximately \$1 million in transportation costs by bringing hauling in-house.

In response to a question, Mr. Rich said that the District has two years remaining on the disposal contract with WM of Utah and Tekoi Landfill, but there is no requirement to haul all of the waste to Tekoi. We will continue to monitor costs closely.

Mr. Rich said that they are hoping to begin the transfer of equipment on May 5, 2023 with only one to two days of service interruption.

In response to a question Mr. Rich explained that the concerns and comments have included title searches and liability concerns regarding securing adequate insurance.

In response to additional questions, Mr. Rich said that there is no requirement to notify Zions Public Finance, in respect to the bond debt, equipment payments will go directly to the banks holding the loans, and there are 24 trailers available for purchase.

Mayor Tran said that it is a great business opportunity for the District.

Additional discussion included cost and potential advantages to transferring less waste and subsequently filling up the landfill more quickly (landfill operations are roughly half the cost of transfer operations and would accelerate capital improvements at the landfill), and increasing tip fees in the next six months.

Upon motion duly made and seconded, Resolution 23-06 Approving Purchase of Equipment from Rawson Development Inc. was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairwoman Petro presented Resolution 23-07 Approving the Tentative Budget for the 2024 Fiscal Year. This resolution provides that the budget has been reviewed, considered, and tentatively adopted by the Board. A public hearing to allow all interested persons in attendance to be given an opportunity to be heard on any item in the Tentative Budget and adoption of the Final Budget for Fiscal Year ended June 30, 2024 is scheduled to be held at the June 7, 2023 board meeting. Resolution 23-07 also tentatively sets balances for the funds and accounts which have been established by Title 9 of the District Code. These include funds for future specific capital projects as described in the attached long-range capital plan as required under section 17B-1-612 Utah Code Annotated.

Upon motion duly made and seconded, Resolution 23-07 Approving the Tentative Budget for the 2024 Fiscal Year was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

General Business

There was no additional business to discuss.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:03 p.m. Voting in favor of said motion was unanimous.



Mayor Joy Petro, Board Chair



Nathan Rich, Executive Director