



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held September 6, 2023 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Mayor Joy Petro

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Mayor Joy Petro, Layton
Board Vice-Chair, Mayor Clark Wilkinson, Centerville
Secretary, Mayor Brian Vincent, West Point
Council Member Tim Roper, Clearfield
Mayor Brandon Stanger, Clinton
Commissioner Lorene Kamalu, Davis County (online)
Mayor Brett Anderson, Farmington

Mayor John Pohlman, Fruit Heights
Commissioner Mike Newton, Morgan County
Mayor Brian Horrocks, North Salt Lake (online)
Mayor Rod Westbroek, South Weber
Council Member Chad Bangerter, Sunset
Council Member Jordan Savage, Syracuse
Council Member Wally Larrabee, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Commissioner Randy Elliott, Davis County
Mayor Tami Tran, Kaysville
Council Member James Bruhn, West Bountiful

Commissioner Bob Stevenson, Davis County
Council Member Tony London, Morgan

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Preston Lee, Operations Manager
Penny Hobbs, HR Generalist
Todd Quinley, Purchasing Manager
Dan Ramos, Safety Superintendent
Jesse Simonsen, Landfill Manager
Chad Staples, MRF Superintendent
Juli McIntosh, Clerk

VISITORS:

Lisa Cook, Clinton Resident
Lyndsey Lopez, Jacobs
Larry Jenkins, Kirton McConkie

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on September 1, 2023. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on September 1, 2023.

Welcome

Board Vice Chair, Mayor Clark Wilkinson, welcomed board members, staff, and visitors to the meeting. He said that Board Chair, Mayor Joy Petro was running late and would arrive shortly.

Minutes Approval

Vice Chair Wilkinson presented minutes of the June 7, 2023 board meeting to the board for approval.

Upon motion duly made and seconded, minutes for the May 3, 2023 board meeting were approved. Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Savage, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Comment Period

Ms. Lisa Cook, Clinton resident said she would like the board to approve district wide curbside recycling.

Financial Report

Mr. Adam Hacker presented the Financial Statements through June 30, 2023, including the balance sheet, statement of revenues, expenses and changes in net position and review of the capital budget, and Disbursement Report for May and June 2023. Checks over \$50,000 totaled \$2,140,913.33. Disbursements for the period totaled \$3,703,331.63 overall.

Upon motion duly made and seconded, disbursements were approved. Chairwoman Joy Petro (who arrived at 5:20 p.m.), Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Savage, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

In response to a question, Mr. Nathan Rich explained that the two International trucks were sold because they were underpowered and unable to haul dual transfer trailers. Two new trucks were purchased to replace the two which were sold.

In response to another question, Mr. Rich explained that during the budgeting process, staff was aware that the budget would not be as tight as usual due to major changes happening in the system, including the cessation of processing MSW at the MRF and dropping the second shift. There has been \$1.4 million in additional revenue, mostly from tipping fees with increased revenue for comingled out of district recyclables.

Integrated Waste Management Plan Implementation

Mr. Rich presented the Integrated Waste Management Plan Implementation. He discussed capacity and end of life of the landfill, the reduced cost of curbside recycling when it is implemented city wide and the higher cost of curbside recycling through the private option currently available to residents living in cities without a city sponsored program, hauler feedback, including strong opposition to franchised hauling but support for bundled services and incentivizing cities to recycle, and the meeting with city managers, which went well.

Board members expressed concerns and thoughts, including some wanting district wide curbside recycling to be required and some not, concern about the markets, whether requiring recycling can be justified, and knowing it's the right thing to do.

Mr. Rich said that the District has never before asked anything of cities regarding recycling, however with the approval of the Integrated Waste Management Plan by the board in November 2022, the opportunity for district wide recycling has come. Mr. Rich pointed to Woods Cross as an example of

how to bundle waste and recycling services into one fee, resulting in a streamlined and complete service.

Mr. Rich also explained that the District does have the authority to require recycling programs for the benefit of residents and the community as a whole.

Mr. Rich discussed the option of incentivizing cities to provide curbside recycling with a tiered household use fee pricing structure, providing a lower cost per can to cities who provide a city sponsored curbside recycling program to its residents.

Public Hearing (6:00 p.m.)

Chairwoman Petro proposed opening a public hearing to allow public comment on the Rate Increases.

Upon motion duly made and seconded, the public hearing was opened. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Savage, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Mr. Rich explained that the proposed fee increase of MSW, from \$38 per ton to \$42 per ton was properly noticed at member cities, on the Utah Public Notice website, and in the landfill scale. The rate increase is being proposed in order to keep pace with inflation. Mr. Rich added that LRB Public Finance Advisors, formerly Lewis and Young, is currently working on a financial model for the district to anticipate future rate increases to support the system.

The rate increase will be effective January 1, 2024.

Board members discussed charging a higher per ton fee for out of district customers. Mr. Rich expressed concern about identifying an effective and fair way to do that when hauling routes often cross district boundaries, is a challenge.

There was no public comment and the public hearing was closed.

Resolutions

Chairwoman Petro presented Resolution 23-10, Amending Title 4 of the District Code, Disposal and Fees.

Upon motion duly made and seconded, Resolution 23-10, Amending Title 4 of the District Code, Disposal and Fees, was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Chad Bangerter, and Council Member Wally Larrabee voted yea. Mayor John Pohlman and Council Member Jordan Savage voted nay. Mayor Brett Anderson and Mayor Brian Horrocks left the meeting prior to the vote. Votes in favor of said motion totaled 10. Those voting against the motion totaled two. The motion carried and the resolution was passed.

Chairwoman Petro presented Resolution 23-11, Amending Title 2 of the District Code, Personnel Policies.

Proposed changes to the personnel policies included updates to part time employee benefits and the employee appeals process.

Upon motion duly made and seconded, Resolution 23-11, Amending Title 2 of the District Code, Personnel Policies, was approved. Chairwoman Joy Petro, Vice-Chair Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Tim Roper, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor John Pohlman, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Savage, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Director's Update

Due to time constraints, Mr. Rich briefly discussed cancelling the RFP for the Landfill Gas Utilization Project due to two major issues with the top two proposers. He said that the district will issue an RFQ, which will be highly weighted on cost and specifying an RNG plant. He encouraged board members to read the update and reach out with any questions.

General Business

There was no additional board discussion.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:59 p.m. Voting in favor of said motion was unanimous.



Mayor Joy Petto, Board Chair



Nathan Rich, Executive Director