



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held June 5, 2024 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Mayor Joy Petro

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Mayor Joy Petro, Layton	Mayor Tami Tran, Kaysville
Board Vice-Chair, Mayor Clark Wilkinson, Centerville	Council Member Tony London, Morgan
Secretary, Mayor Brian Vincent, West Point	Commissioner Mike Newton, Morgan County (online)
Council Member Nike Peterson, Clearfield	Mayor Brian Horrocks, North Salt Lake
Mayor Brandon Stanger, Clinton	Mayor Rod Westbroek, South Weber (online)
Commissioner Randy Elliott, Davis County	Council Member Nakisha Rigley, Sunset (arriv. 5:11 pm)
Commissioner Lorene Kamalu, Davis County (arriv. at 5:05 pm)	Council Member Jordan Savage, Syracuse
Commissioner Bob Stevenson, Davis County	Mayor Ken Romney, West Bountiful
Mayor Brett Anderson, Farmington	Council Member Wally Larrabee, Woods Cross
Mayor John Pohlman, Fruit Heights	

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

none

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Penny Hobbs, HR Generalist
Todd Quinley, Purchasing Manager
Jesse Simonsen, Landfill Manager
Chad Staples, MRF Superintendent
Juli McIntosh, Clerk

VISITORS:

Cherie Anderson, Intermountain Regional Landfill (online)
Lance Allen, Robinson Waste Services

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on May 31, 2024. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on May 31, 2024.

Welcome

Board Chair, Mayor Joy Petro, welcomed board members, staff, and visitors to the meeting.

Minutes Approval

Chairman Petro presented minutes of the May 1, 2024 board meetings to the board for approval.

Upon motion duly made and seconded, minutes for the May 1, 2024 board meeting was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Mayor John Pohlman clarified that he voted yea, not nay to deny passage of Resolution 24-02 Rescinding Resolution 23-15 Bundled Recycling Program.

Public Comment Period

There was no public comment.

Financial Report

Mr. Hacker presented Financial Statements through April 30, 2024, including the balance sheet, statement of revenues, expenses and changes in net position and review of the capital budget, and Disbursement Report for April 1 through April 30, 2024.

Upon motion duly made and seconded, disbursements were approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Mr. Hacker presented the annual Fraud Risk Assessment to the board. He informed the board that upon further consideration he had changed question #12 from Yes to Mitigating Control after the board mailing had gone out. In response to a question, Mr. Hacker confirmed that the change did not affect the overall score, which rates the District as a Low risk.

Director's Update

Mr. Rich presented the Director's Update and Report to the Board, noting that the Hill Air Force Base's biennial air show is scheduled for June 29-30, 2024. Employees and their guests are invited to enjoy the show from the Material Recovery Facility.

A coalition of public entities presented to the Natural Resources Interim Committee this past May 15 regarding e-waste recycling. The coalition is requesting a study during the interim to come up with a permanent funding mechanism to help pay for the recycling of e-waste accepted at drop off locations in the State.

Ms. Collette West, Sustainability Specialist, is contacting communication specialists, web site/newsletter administrators of member entities to update and coordinate educational content on city platforms. Our first push will be to place new educational materials for residents that currently have recycling carts. Expect a visit from her in the next few months. We have created a timeline of activities and description of programs which is attached to this update for your information.

The Recycling Partnership is requesting at least three to four months' notice of intent to implement a recycling program in a city or county.

The installation of a cardboard screen, a dedicated cardboard baler, and revision of several conveyors at the MFR is proceeding on time and within budget. Staff are currently evaluating using a baler sourced from a different manufacturer which will allow for equipment installation to happen in a single installation rather than remobilizing a second time to install the currently specified baler. The outage for installation is currently scheduled for a 10-day outage during the first two weeks of September 2024. During installation, recyclable materials will be transferred to the Waste Management MRF in Salt Lake.

Landfill operations have been focusing on improving operations and odor performance of green waste operations. Operations plans on relocating the processing area for screening of curbside green waste closer to the composting area and farther from residences south of the landfill. There have been a number of odor complaints from residents in the area that seem to be associated with curbside green waste processing.

Resolutions

Chairman Petro presented Resolution 24-09, Amending Title 4, Disposal and Fees-District Wide Recycling.

Board members discussed various aspects of the resolution, including the weighing of green waste and recycling as a measurement of diversion versus counting cans so as not to give green waste recyclers an advantage, concerns regarding opt out programs over mandatory, frustrations with some cities effectively ignoring their citizens who are willing to pay to recycle (per the survey done by Wasatch in 2021, that waste transferred to a regional landfill is charged by the ton, and how a bundled service implemented by a city still brings the best value to the city as well as the residents.

Mr. Rich reiterated that The Recycling Partnership will give \$15 per cart to a city who rolls out a city-wide bundled program and \$10 per cart to a city who rolls out a city-wide opt out program.

Upon motion duly made and seconded, Resolution 24-09 Amending Title 4, Disposal and Fees-District Wide Recycling was approved. Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Tami Tran, Council Member Tony London, Mayor Brian Horrocks, Council Member Wally Larrabee and Mayor Ken Romney voted yea. Mayor Brandon Stanger, Commissioner Randy Elliott, Mayor Brett Anderson, Mayor John Pohlman, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Nakisha Rigley, and Council Member Jordan Savage voted nay. Chairman Joy Petro abstained.

The vote was 10 to eight, with one abstention, in favor of Resolution 24-09 Amending Title 4, Disposal and Fees-District Wide Recycling.

Chairman Petro presented Resolution 24-10 Authorizing Executive Director to Negotiate Agreement with the Recycling Partnership.

Upon motion duly made and seconded, 24-10 Authorizing Executive Director to Negotiate Agreement with the Recycling Partnership was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairman Petro presented Resolution 24-11 Authorizing Executive Director to Execute Agreement with Ameresco.

In answer to questions, Mr. Rich explained that the Ameresco land lease is \$10,000 per year and the gas purchase agreement has a term of 25 years with a five year extension.

Upon motion duly made and seconded, 24-11 Authorizing Executive Director to Execute Agreement with Ameresco was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John

Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairman Petro presented Resolution 24-12 Amending Title1, Bylaws-Creating an Investment Committee.

In response to a question, Mr. Rich explained that besides the monthly Budget and Finance, Government Relations, and Operations Committees there are two other board committees; the audit committee and the executive committee (made up of the current board officers)

Upon motion duly made and seconded, 24-12 Amending Title1, Bylaws-Creating an Investment Committee was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, and Mayor Ken Romney voted yea. Council Member Wally Larrabee voted nay.

The vote was 18 to one in favor of Resolution 24-12 Amending Title1, Bylaws-Creating an Investment Committee.

Chairman Petro presented Resolution 24-13 Amending Title1, Bylaws-Establishing Term Limits.

Commissioner Bob Stevenson commented that he is not in favor of term limits but would prefer that a board chair step aside after a couple of years to allow another board member the opportunity to serve as chair.

Upon motion duly made and seconded, 24-13 Amending Title1, Bylaws-Establishing Term Limits was approved. Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, and voted yea. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Commissioner Randy Elliott, Commissioner Bob Stevenson, Mayor Ken Romney, and Council Member Wally Larrabee voted nay.

The vote was 12 to six in favor of Resolution 24-13 Amending Title1, Bylaws-Establishing Term Limits.

Chairman Petro presented Resolution 24-14 Amending Title1, Bylaws-Setting Requirements for Asset Sales.

Board members discussed whether this resolution would apply only to appreciating value items (primarily real estate) or to everything, including surplus personal property, (appreciating assets only), how the value would be set (by appraisal as it is currently), the fact that a future board could easily rescind this resolution, how surplus personal property already has rules (the Purchasing Manager sets pricing and there is a limit of \$5,000 value for the sale of surplus personal property).

Upon motion duly made and seconded, 24-14 Amending Title1, Bylaws-Setting Requirements for Asset Sales was approved. Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, and voted yea. Chairman Petro, Commissioner Randy Elliott, Commissioner Bob Stevenson, Council Member Tony London, Mayor Ken Romney, and Council Member Wally Larrabee voted nay.

The vote was 12 to six in favor of Resolution 24-14 Amending Title1, Bylaws-Setting Requirements for Asset Sales.

Chairman Petro presented Resolution 24-15 Authorizing Sale of Surplus Personal Property.

Upon motion duly made and seconded, 24-15 Authorizing Sale of Surplus Personal Property was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Hearing

Upon motion duly made and seconded, the public hearing to allow for comments on the rate increase and adoption of a Final Budget for the fiscal year ending June 30, 2025 commenced. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Chairman Petro presented Resolution 26-16 Amending Title 4 Disposal and Fees-Fee Increases to board members for consideration.

Rates considered for increase were:
MSW – from \$42 to \$46 per ton
Construction and Demolition – from \$42 to \$46 per ton
Green Waste – from \$25 to \$35 per ton
Clean Fill – from \$15 to \$20 per ton

Also updated on the rate schedule was the charge for uncovered and unsecured loads. The description now includes “uncovered”, which is consistent with Utah Code requiring all garbage to have a “covering over the entire load”.

In response to a question, Mr. Rich said that the landfill has 1700 East professionally swept.

Mayor Brandon Stanger said he would like fees to be increased on commercial loads coming from outside of the District.

Upon motion duly made and seconded, 24-16 Amending Title 4 Disposal and Fees-Fee Increases was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Commissioner Bob Stevenson voted nay.

Commissioner Randy Elliott and Mayor Brandon Stanger left the meeting.

Chairman Petro presented Resolution 24-17 Adopting a Final Budget for Fiscal Year Ending June 30, 2025.

The budget and capital expenses were reviewed. Mr. Rich explained some of the expenses, including two new full-time positions (thrift store attendant and truck driver), the decrease in Worker's Compensation insurance, the increase in supplies due to diesel fuel, and the budget's seeming deficit, which is due to non-cash depreciation and landfill closure and post closure expenses. However, the District is expected to generate positive cash flow under this budget.

Upon motion duly made and seconded, Resolution 24-17 Adopting a Final Budget for Fiscal Year Ending June 30, 2025 was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Council Member Tony London, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Nakish Rigley, Council

Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Council Member Nike Peterson voted nay.

The vote was 16 to one in favor of Resolution 24-17 Adopting a Final Budget for Fiscal Year Ending June 30, 2025.

General Business

Commissioner Stevenson discussed the current situation regarding Utah Retirement Systems and employees participating in Tier 2 who will be required to contribute 0.7 percent of their salary to their retirement account based upon the current contribution rate of 10.7 percent, which exceeds the limit on employer contributions of 10 percent set by the legislature. The primary issue being the inequity of having some employees who must contribute to their retirement accounts while others (Tier 1 employees) do not.

Commissioner Stevenson asked how the District intended to respond. Mr. Rich stated that the District would simply follow the law as established by the legislature and no raises were being considered in response to this situation.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:56 p.m. Voting in favor of said motion was unanimous.



Mayor Joy Petro, Board Chair



Nathan Rich, Executive Director