



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held September 4, 2024 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Mayor Joy Petro

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Mayor Joy Petro, Layton
Board Vice-Chair, Mayor Clark Wilkinson, Centerville
Secretary, Mayor Brian Vincent, West Point
Council Member Nike Peterson, Clearfield
Mayor Brandon Stanger, Clinton (online)
Commissioner Randy Elliott, Davis County (online)
Commissioner Lorene Kamalu, Davis County
Commissioner Bob Stevenson, Davis County
Mayor Brett Anderson, Farmington

Mayor John Pohlman, Fruit Heights
Mayor Tami Tran, Kaysville
Commissioner Mike Newton, Morgan County
Mayor Rod Westbroek, South Weber
Council Member Nakisha Rigley, Sunset
Council Member Jordan Savage, Syracuse
Mayor Ken Romney, West Bountiful
Council Member Wally Larrabee, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Council Member Tony London, Morgan

Mayor Brian Horrocks, North Salt Lake

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Penny Hobbs, HR Generalist
Preston Lee, Operations Manager
Todd Quinley, Purchasing Manager
Dan Ramos, Safety Superintendent
Collette West, Sustainability Specialist
Juli McIntosh, Clerk

VISITORS:

Larry Jenkins, Kirton McConkie

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on August 30, 2024. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on August 30, 2024.

Welcome

Board Chair, Mayor Joy Petro, welcomed board members, staff, and visitors to the meeting.

Minutes Approval

Chairman Petro presented minutes of the June 6, 2024 board meetings to the board for approval.

Upon motion duly made and seconded, minutes for the June 6, 2024 board meeting was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Nakisha Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Comment Period

There was no public comment.

Annual Open and Public Meetings Training

Mr. Larry Jenkins presented Annual Open and Public Meetings Training to the board.

He said that state statute has been changed regarding the definition of a "meeting". The definition is, the gathering of a public body with a quorum present that is convened by an individual with authority to convene the meeting and follow the process provided by law for convening the public body and that lists the purposes of a meeting. There are now no exceptions for "chance meetings" since the definition has been made more specific.

He discussed members of a board meeting to predetermine the outcome of a public meeting, which is not allowed. Additionally, emails and text messages are not covered under the Open and Public Meetings Act but are subject to the Government Records Access and Management Act (GRAMA).

Mr. Jenkins also outlined the procedure for holding an emergency meeting.

Financial Report

Mr. Hacker presented Financial Statements through June 30, 2024, including the balance sheet, statement of revenues, expenses and changes in net position and review of the capital budget, and Disbursement Report for May 1, 2024 through June 30, 2024.

Mr. Hacker noted one change to the Financial Statements. The corrected version was emailed to all board members earlier in the day.

Upon motion duly made and seconded, disbursements were approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Nakisha Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Mr. Hacker presented the Capital Budget Report. There were no questions.

Director's Update

Mr. Nathan Rich presented the Director's Update to the Board.

He reported that the District turns 40 on September 24, 2024. In celebration of 40 years of outstanding service to the community, Wasatch will host an open house with tours of the newly upgraded Material Recovery Facility on November 15, 2024. He invited board members to come and invite others to attend as well.

City councils last toured District facilities in 2020 with the completion of the Material Recovery Facility. Mr. Rich encouraged board members to invite their city and county councils and staff to tour the facility again during the coming year. This will be particularly important as they consider decisions regarding city and county solid waste and recycling programs.

On November 2, 2022 the Administrative Control Board unanimously approved and adopted the 2023-2032 Integrated Waste Management Plan (the Plan). The plan was prepared with the assistance of GBB Solid Waste Management consultants under the direction of the Administrative Control Board through the Advisory Committee and is available on the website or upon request.

Mr. Rich reviewed the major recommendations of the Plan, which include the following:

- With no available significant end market users of engineered fuel and organics, cease processing of mixed waste at the Material Recovery Facility
 - Fully Implemented
- Implement robust recycling from Wasatch members' households and commercial haulers
 - Jacobs Engineering Work
 - Stakeholder Meetings and Resolutions
 - In Process
- Hire staff to support efforts and help assure robust diversion levels achieved
 - Implemented
- MRF modifications for improved processing of single stream recyclables and OCC recovery
 - In Process
- New C&D recycling at Davis Landfill and transfer C&D residual to regional landfill
 - Preliminary evaluation, Future Project
- Increase member cities' green waste recycling rates
 - Jacobs Engineering Green Waste Study
 - Implement Diversion Incentive
 - In Process
- Consider franchising collection
 - Considered and not pursued
- Preserve Davis Landfill by limiting disposal to 150,000 tons per year
 - Increasing transfer volumes over time, future budgets
 - Track development opportunities for utilization of engineered fuel and organics
 - Ongoing work
- Conduct procurement for most beneficial use of Davis Landfill gas
 - Completed
- Pursue Grant Opportunities, EPA, TRP, etc.
 - Ongoing work

Mr. Rich directed board members to several articles of interest attached to the board mailing, including a number of articles announcing the District's joint partnership with Ameresco.

Also noteworthy is a press release from the Solid Waste Association of North America (SWANA) announcing board members for the upcoming year. Mr. Rich was proud to announce that Preston Lee is currently serving on the Board of Directors.

Mr. Rich discussed ongoing conversations at committee and board meetings regarding out-of-district waste. A graph was attached to the Director's Update and Report to the Board which helps describe the issue.

In response to a question, Mr. Rich explained that prior to 2018, out-of-district waste was typically less than about 10,000 tons per year. Interestingly the increase in 2018 coincides with our new out-of-district minimum fee of \$25 which required customers to prove residency. Mr. Rich speculated that out-of-district was being under reported prior to that time. The large tonnage increase in 2018 to 2019 appears to be driven by construction and demolition waste and the upward tail in 2022 and 2023 is largely clean fill. Increases in 2024 appear to be in all categories except construction and demolition. Most out of District waste is likely coming from Weber County, which has had consistently higher rates than the District for many years.

With out-of-district waste now exceeding 35,000 tons per year this is an issue that we anticipate the board will want to discuss further. Staff will continue to analyze current year data and will develop several options for the board to consider over our next few meetings.

In response to another question, Mr. Rich said that currently 120,000 ton per year is being diverted to a regional landfill with a goal of 125,000 tons per year and 15-20,000 tons of green waste is diverted from the landfill each year with 7,500 tons coming from curbside green waste recycling.

Installation of the new Old Corrugated Cardboard (OCC) screen at the MRF is currently underway. The facility shutdown began on August 30, 2024 and is on schedule to be back on-line on September 11, 2024. Installation of the new screen and reconfiguration of several conveyors around the optical sorters will substantially increase the recovery of cardboard and mixed paper for delivery to recycling markets rather than ending up as engineered fuel. The upgrade is also expected to allow for an increase in the feed rate of materials, which will be important as cities implement new or expand curbside recycling programs.

The Devil's Slide cement plant is currently asking for as much engineered fuel feedstock as we can make, however they have begun charging a tipping fee of \$15 per ton to take the material. In response to this change, we are now delivering half of the MRF residue to Waste Management in Salt Lake City for additional processing at their MRF at a similar cost. Most importantly, the new OCC upgrade will substantially decrease the amount of this type of residue from our facility. After the upgrade is operational, we will evaluate the best option to keep this material out of the landfill.

Beginning September 1, 2024 landfill operations began renewing strict enforcement of the District's covered and secured load policy. Scale personnel have been working hard to implement uniform policies and apply the \$10 charge when appropriate. Mr. Rich recognized and expressed appreciation for the hard work of front-line scale personnel in stepping up to this important but not always pleasant challenge.

Contracts with Ameresco for the beneficial use of landfill gas produced at the Davis Landfill have been executed and Ameresco is proceeding with due diligence. They have conducted several rounds of gas sampling to verify quantity and quality to support final equipment design and selection.

Ameresco has conducted surface sampling of the landfill with a "sniffer drone" to identify areas where landfill gas may be escaping as fugitive surface emissions. Results of the sampling indicate very low surface emissions from the landfill with only one point resulting in methane being detected above 200 parts per million. The monitoring did indicate that several wellheads need to be inspected to ensure they are not leaking where the pipe penetrates the cover. Mr. Rich presented portions of the final report which showed the grid flow by the drone, the results of surface sampling, and the inventory of well-heads.

Anew, the District's environmental attribute marketing firm, has successfully completed two transactions for the sale of vintage 2022 carbon credits. Each sale was for 35,000 tons at a sale price of \$8.35 per ton. Net proceeds to Wasatch are \$106,028.63. This leaves approximately 30,000 remaining vintage 2022 tons for sale. We are currently awaiting final verification of our vintage 2023 tons. Pricing for these credits was strong but the market continues to be slow. We anticipate being able to continue to qualify for carbon credits until the new Ameresco landfill gas project comes online. Mr. Rich presented invoices to board members.

Total waste received in May 2024 of 41,380 tons, which is a new District monthly record. The last record was set in May 2023 at 39,802 tons. Total waste received in June 2023 is the third highest month on record.

Resolutions

Chairman Petro presented Resolution 24-18, Further Amending Title 4, Disposal and Fees-To Further Define District Wide Recycling.

Mr. Rich explained that these additional changes to the District Wide Recycling Program allow member cities with a recycling program of 70 percent or greater household participation rate to be included in the Opt-Out Recycling Program's Diversion Incentive.

Upon motion duly made and seconded, Resolution 24-18, Further Amending Title 4, Disposal and Fees-To Further Define District Wide Recycling was approved. Chairman Petro, Vice Chair, Mayor Clark Wilkinson, Secretary Mayor Brian Vincent, Council Member Nike Peterson, Mayor Brandon Stanger, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Commissioner Bob Stevenson, Mayor Brett Anderson, Mayor John Pohlman, Mayor Tami Tran, Commissioner Mike Newton, Mayor Rod Westbroek, Council Member Nakisha Rigley, Council Member Jordan Savage, Mayor Ken Romney, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Nominations Committee

Chairman Petro asked for volunteers for the committee to nominate candidates for Board Chair, Vice Chair, and Secretary.

Council Member Nike Peterson, Commissioner Mike Newton, Mayor Ken Romney, and Commissioner Lorene Kamalu volunteered.

General Business

Mr. Preston Lee passed out reusable water bottles to all interested board members, explaining that the District is working hard to eliminate single use plastics and other disposable products.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 6:11 p.m. Voting in favor of said motion was unanimous.



Mayor Joy Petro, Board Chair



Nathan Rich, Executive Director